

Sylvester Elementary

Work Habits Scoring Rubric

Indicators	4 Above and beyond	3 Consistently meets expectations	2 Meets expectations	1 Inconsistently meets expectations	0 Does not meet expectations
Completes work <i>Punctuality</i> <i>Neatness</i> <i>Makes up work</i>	Is punctual or early turning in assignments and goes beyond the requirements relative to neatness.	Is punctual in turning in assignments and meets the requirements relative to neatness.	Is punctual in turning in most assignments and most of the time meets the requirements relative to neatness.	Is not punctual in turning in assignments or does not meet the requirements relative to neatness.	Is not punctual in turning in assignments and does not meet the requirements relative to neatness.
Is prepared to learn <i>On time</i> <i>Has materials</i>	No tardies. Goes beyond the requirements in bringing needed materials to class and being ready to work.	No tardies. Almost always brings needed materials to class and is ready to work.	Very few tardies. Usually brings needed materials to class and is ready to work.	Some tardies. Sometimes brings needed materials but sometimes needs reminders or redirection.	Frequent tardies. Often forgets materials and is rarely ready to get to work. Often does not accept redirection.
Participates in learning <i>Works well with others</i> <i>Shares ideas</i>	Goes beyond the requirements to share ideas and participate in discussion or groups. A definite leader who contributes consistent effort .	Routinely shares information or ideas when participating in discussion or groups. A definite leader who contributes consistent effort .	Usually shares information or ideas when participating in discussion or groups. Often is a leader.	Sometimes shares information or ideas when participating in discussion or groups. Exhibits few instances of leadership. Does the minimum required.	Rarely shares ideas. May refuse to participate in groups, relies on the work of others.
Follows classroom expectations <i>On task</i> <i>Follows rules</i>	Goes beyond the requirements to stay focused on the task and what needs to be done.	Consistently stays focused on the task and what needs to be done. Always has a positive attitude. Works independently .	Focuses on the task and what needs to be done most of the time. Works independently . Often has a positive attitude.	Focuses on the task and what needs to be done some of the time and needs to be reminded to keep on task. Usually has a positive attitude.	Rarely focuses on the task and what needs to be done. Needs reminders to perform classroom work. Often has a negative attitude.

(revised 10/2013)